

# UK Shared Prosperity Fund and Rural England Prosperity Fund Board



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL



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Wednesday, 8 February 2023 at 2.00 pm  
Council Chamber - South Kesteven House, St. Peter's  
Hill, Grantham. NG31 6PZ

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**Board Members:** Councillor Ashley Baxter, Councillor Kelham Cooke, Councillor Helen Crawford, Councillor Philip Knowles, Councillor Nikki Manterfield, Councillor Annie Mason, Councillor Judy Stevens, Councillor Adam Stokes, Councillor Sarah Trotter and Councillor Paul Wood

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## Agenda

1. **Appointment of Chairman and Vice-Chairman**
2. **Apologies for Absence**
3. **Declarations of Interests**
4. **Terms of Reference** (Pages 3 - 7)
5. **Agreement of Year 1 UKSPF Project List** (Pages 9 - 16)
6. **Town and Parish Community Fund**  
To include, whilst referring to the Year 1 tracker attached at the previous item:
  - An update on Year 1 funding allocation and eligible projects and groups
  - Agreement of Year 1 eligible projects and groups criteria
  - Agreement of the Year 1 selection process
7. **Agreement of the Year Two Project Selection Process** (Verbal Report)
8. **Work Programme** (Page 17)
9. **Any other business which the Chairman, by reason of special circumstances decides is urgent** (Verbal Report)

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**South Kesteven District Council**  
**UK Shared Prosperity Fund and Rural England**  
**Prosperity Fund Programme Board**

# Terms of Reference

Approved at Full Council – 26 January 2023



## 1. Purpose

- 1.1 The Programme Board has a key role in supporting the Lead Officer in making decisions and providing both challenge and approval on issues affecting the progress of the programme.
- 1.2 The Lead Officer is responsible for managing and co-ordinating progress against the delivery plan and delivery of the programme. To fulfil these responsibilities, the Lead Officer may require the support of a programme board ('the Board').
- 1.3 The Board has a specific remit to set the direction for the programme, support the Lead Officer in overseeing the overall progress of the programme and make recommendations to decision-takers in accordance with the District Council's scheme of delegation for executive functions.
- 1.4 The Board has the following responsibilities:
  - Consider and agree the remit and responsibilities of the Programme Manager
  - Consider and agree programme identification and definition

- Consider and agree all major plans
- Consider, agree and communicate the programme vision
- Consider and agree the programme blueprint (how the programme vision is to be achieved) and the means of achieving it
- Consider and agree the completion of each stage plan, including the deliverables, and make recommendations to start the next stage
- Communicate information about the programme or projects to organisations and stakeholder groups
- Consider and agree whether required resources are available
- Resolve any conflicts escalated by the programme team, end users, suppliers or delivery agents
- Consider and agree programme or project tolerances for time, quality and cost
- Provide overall strategic direction for the programme
- Oversight of the approach to risk management, including approving and keeping under review the risk management plan
  - Oversee resourcing and financial reporting against the programme budget
- Consider and agree progress reporting and make recommendations on proposals for change that impact on the expected outcomes and benefits
- Quality assurance for the programme and its associated projects
- Consider, agree and keep under review the governance structure, programme objectives and controls within which the programme can be effectively managed
- Ensure compliance and consistency with various duties and obligations in respect of equality, diversity and inclusion under legislation in the UK and any emerging new guidance throughout the lifetime of the programme
- Ensure climate risks and opportunities are understood and managed, and take appropriate action according to the materiality of the risks
- Consider and agree end-project reports including lessons learned reports
- Consider and agree plans for post project reviews and oversee these reviews within the programme
- Ensure a post-programme review is scheduled and takes place
- Consider and agree any deviations from plans and escalate as necessary
- Consider and agree conflicts between programme teams, end users, suppliers and delivery agents and escalate as necessary

#### 1.5 The Lead Officer has the following responsibilities:

- Accountable for appointing the programme manager
- Secures the required funding for the programme and approves project funding, in line with corporate governance requirements
- Assuring ongoing viability, and if necessary, taking the decision to stop the project
- Provides overall leadership and direction to the programme
- Accountable for programme governance arrangements, inc. ensuring compliance to the Council's constitution
- Accountable for programme risk management
- Accountable for benefits realisation
- Owns the programme business case

## **2. Key Duties**

### **2.1 Board members should be able to:**

- Understand programme and project plans and monitor progress
- Own and communicate the programme vision
- Understand and act on those factors that affect the successful delivery of the programme and its projects
- Broker relationships with stakeholders within and outside the programme
- Exercise any delegated authority they have in accordance with the District Council's Constitution to ensure the programme meets its objectives
- Be aware of the broader perspective and how it affects the programme
- stay informed on current best practice in climate governance and equality, diversity and inclusion issues by maintaining dialogue with peers, policymakers and others
- Consider recommendations of the Local Economic Forum in respect of UK Shared Prosperity Fund and Rural England Prosperity Fund allocations
- Make recommendations to executive decision-takers in accordance with delegations and financial thresholds set out in the Council's Constitution

## **3. Membership**

### **3.1. The membership structure of the Board will comprise of the following:**

- Leader of the Council
- Deputy Leader of the Council
- Cabinet Member for People and Safer Communities
- Leaders of all Political Groups
- Chairman of the Culture and Visitor Economy Overview and Scrutiny Committee
- Chairman of the Environment Overview and Scrutiny Committee
- Chairman of the Finance, Economic Development and Corporate Services Overview and Scrutiny Committee
- Chairman of the Rural Communities Overview and Scrutiny Committee

## **4. Attendance**

### **4.1 The Board will meet at least quarterly. The Board may meet at other times as deemed necessary by the Chairman, or Vice-Chairman in their absence.**

### **4.2 The use of substitute representatives will not be permitted at meetings of the Board.**

### **4.3 Councillors who are not Members of the Board have the right to attend meetings of the Board. They will be permitted to speak at the discretion of the Chairman, or person presiding at the meeting. The same provision must be made available to all Councillors in attendance for any item where such discretion has been used.**

4.4 Any Councillor will have the right to make written submissions to any meeting of the Board on any agenda item no later than 24 hours before the start of the meeting. Such submissions will be tabled at the meeting or circulated beforehand. A record of any submissions made and any responses to them will be recorded in the minutes of the meeting.

4.5 Meetings of the Board will be open to the public.

## **5. Notice of Meetings**

5.1 Meetings of the Board will be called by the Council's Democratic Services Team as secretariat to the Board at the request of the Chairman, or Vice-Chairman in their absence.

5.2 The notice of the meeting will comprise an agenda which will include the venue, time and date of the meeting, together with the matters of business to be considered.

5.3 At least five clear working days prior to a meeting, copies of the agenda and any reports made available to the public will be published for inspection on the Council's website.

5.4 Where the meeting is convened at less than five clear working days' notice, a copy of the agenda and associated reports will be published at the time the meeting was convened.

5.5 If an item is added to the agenda after the agenda has been published, the revised agenda and any report relating to the item for consideration will be published as soon as is practicable.

5.6 Where a report or additional information is prepared after the notice of the meeting has been published, each such report will be published as soon as is practicable.

## **6. Appointment of Chairman and Vice-Chairman**

6.1 The Chairman and Vice-Chairman of the Board will be appointed at the Board's inaugural meeting and its first meeting of the municipal year thereafter.

6.2 Should a vacancy for the Chairman or Vice-Chairman arise during a municipal year the appointment will be made at the next available meeting.

6.3 Nominations for the appointment of Chairman and Vice-Chairman will be taken from the membership of the Board and will require a proposer and seconder.

- 6.4 If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the lowest number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person. In the event of a tie, the Chairman or person presiding the meeting, will draw the name of a person nominated at random who will then be duly appointed.

## **7. Quorum**

- 7.1 The quorum will be five members present, including the Chairman or Vice-Chairman.
- 7.2 If the position of Chairman and Vice-Chairman are vacant, the quorum will be five. The first item on the agenda for the meeting will be appointment of Chairman and Vice-Chairman.

## **8. Declarations of Interest**

- 8.1 The rules relating to the registration and disclosure of Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests, and participation at meetings, as set out in the Councillor Code of Conduct, will apply to meetings of the Board.

## **9. Reporting**

- 9.1 The proceedings and resolutions of meetings of the Board, including the names of those present and in attendance, will be minuted by the Democratic Services Team.
- 9.2 Minutes of the Board will be considered as a correct record at its next meeting.

## **10. Decision-making**

- 10.1 The Board is not a decision-making body and will make recommendations to decision-takers in accordance with the Scheme of Delegation set out in Part 3(b) (Executive Functions) of the Council's Constitution.

## **11. Scrutiny**

- 11.1 Since the Board membership is not subject to the political proportionality rules, its work should be subject to examination by an Overview and Scrutiny Committee at least twice a year.

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UK Shared Prosperity Fund Year 1 - 2022/23 Project Tracker (V.9: 31st January 2023)

Version Control			
Version	Date	Author	Rationale
9	31 <sup>st</sup> January, 2023	Rebekah Sadovnikov	<p>The following elements have been changed since the document was presented to Full Council on 26 of January 2023 (as Appendix A of the report titled Budget Framework Proposals)</p> <ul style="list-style-type: none"><li>• 'Indicative Y2&amp;3 Costs' table header removed as the Board will only be reviewing and approving Year 1 UKSPF projects.</li><li>• 'Potential Match Funding' and 'Timescales' table headers removed as no project has match funding and all Year 1 timescales are the same.</li><li>• 'Local Challenges / Opportunities', 'Objectives', 'UKSPF Interventions', 'Outputs', 'Outcomes' and 'UKSPF Mission' table headers removed as these categories are utilised by the programme leads for reporting purposes and are not meant to provide a guide for project selection.</li><li>• Funding allocation changed to include projected Year 1 UKSPF Grant underspend and further underspend in the 'Discover SK website' project into the 'Shared Prosperity Community Fund' budget.</li><li>• Name of the Town and Parish Community Fund changed to the Shared Prosperity Community Fund to represent the inclusion of community groups in the funding and keep the namesake of UKSPF.</li><li>• Removed GLEAM and Grantham College as partners from 'Work-Based Skills' to ensure that wider opportunities for vocational training can be investigated.</li><li>• 'UKSPF Year 1 Total Spend' updated to reflect full Year 1 UKSPF Grant.</li></ul>

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<b>UK Shared Prosperity Fund</b> <b>Year 1 - 2022/23</b> <b>Project Tracker</b>							
<b>Project Name</b> (Not listed in any particular order or priority)	<b>Outline Project Description / Purpose</b> (Refer to Project Template for more details & deliverables)	<b>UKSPF Investment Priority</b>	<b>Individual Project Leads</b>	<b>Potential Y1 Costs</b> (Budget Costings)	<b>Indicative Y2&amp;3 Costs</b>	<b>Potential Match Funding</b>	<b>Timescales</b>
<b>Connected Towns</b> Cctv/ Wireless Hubs	Year 1, capital funds to install 40 free public Wi-Fi service hubs across four main towns of Grantham, Stamford, Bourne and Market Deeping. This will provide a foundation for Smart Town technology and digital services whilst providing high quality broadband connectivity for businesses. This has been possible by an extension to the existing capital programme to upgrade CCTV & digital coverage across these locations. This is in line with the councils recent REPF proposals to support the UK Gigabit Programme and improve digital provision district wide.	Communities & Place	Anne-Marie Coulthard Assistant Director – Operations & Public Protection	£244,000	Year 2: £20,000 Year 3: £20,000	TBC	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Mobile Food Hub</b> (TBBT)	Funds to support the set up of a mobile food hub and combat food poverty in the communities that most need the support, especially given the rise in cost of living. Funding will be used to provide access to nutritious and affordable food right into the heart of the communities, by providing essential produce for family eating – fresh fruit and veg, fridge favourites and cupboard staples.	Communities & Place	Jon Hinde Head of Economic Development	£49,000	Year 2: £50,000 Year 3: £50,000	TBC	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Lincs Inspire +</b>	A programme of health and wellbeing initiatives helping to improve young people’s lives and wellbeing by creating more inclusive places to live, work, and visit. This builds on Inspire's approach of making arts, leisure and sports accessible whilst improving the health and wellbeing of our residents.	Communities & Place	Jon Hinde Head of Economic Development	£10,000	Year 2: £40,000 Year 3: £40,000	TBC	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Town &amp; Parish Community Fund</b>	Town, parish and community-based improvements – a £1m funding pot (over 3 years) for town, parish councils and community groups to bid and deliver locally based schemes that meet the missions and interventions for this investment priority. Given the compressed delivery timescale for Year 1 projects, It is proposed that each of our 82 parishes will be invited to submit their ideas to receive a nominal sum of upto £2,500 along with the three town councils to receive upto £5,000 for small scale neighbourhood improvements before April 2023.	Communities & Place	Rebekah Sadovnikov Programme Support Officer	£30,000	Year 2: £485,000 Year 3: £485,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Culture, Arts &amp; Heritage Fund</b>	Cultural, arts and heritage-based initiatives – there is £250,000 available for providers, building owners and community groups to bid for cultural, arts and heritage initiatives. This will be subject to a competitive process, with specific criteria to meet. Given the compressed delivery timescale for Year 1 projects, It is proposed that the fund directly targets community engagement projects and outreach events.	Communities & Place	Karen Whittfield Assistant Director, Culture and Leisure	£30,000	Year 2: £110,000 Year 3: £110,000	REPF	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Local Economic Forum</b> (Local Engagement Partnership)	Set up and promotion activities for a District wide economic forum to support business growth & prosperity. This forum will encompass the UKSPF Local Engagement Partnership. A number of targeted networking events, idea sharing and engagement with key stakeholders and local partners. This consultation will also help to inform later projects in years 2 / 3 and also REPF initiatives.	Communities & Place	Jon Hinde Head of Economic Development	£5,000	Year 2: £5,000 Year 3: £5,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Rural Growth Strategy – Baseline Metrics &amp; Analysis</b>	Year 1 funding to commission external provider to provide the data and analysis to support the preparation of a Rural Investment plan. To support the refresh of the council's overarching Local Economic Development Strategy and allow a greater insight into the districts rural economy. This will support the REPF initiatives as part of the UKSPF programme 2023-25. It will include a review the existing evidence base for rural settlement hierarchies focussing on key issues of transport, sustainability, business diversification, affordable housing and economic vitality.	Supporting Local Businesses	Jon Hinde Head of Economic Development	£10,000	Year 2: £25,000	REPF	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Accessibility &amp; Wayfinding Town's Audit</b>	Commission of a pilot accessibility and wayfinding audit in Grantham. The audit will help to establish how navigable the town centre is for cyclists, pedestrians, and motorists. Further attention will be given to ease of use and wayfinding by a wide range of potential users, including people with disabilities. The audit should also recommend any improvements, where necessary.	Communities & Place	Alex Ward FHSF Programme Manager	£10,000	Year 2: £15,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Cost of Living Coordinator</b>	Creation of a Cost of Living Coordinator post. This new role will have a focus on delivering, community, health & well-being based initiatives as part for the UKSPF programme. Initially year 1 funding will allow an outreach of activities across four towns and builds on some of the successful initiatives delivered through the previous ERDF - RHHSF / Welcome Back Fund.	Communities & Place	Jon Hinde Head of Economic Development	£5,000	Year 2: £40,000 Year 3: £40,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Climate Change Workshops</b>	One workshop outlining how climate change will impact businesses and how businesses can build resiliency by planning for the impacts. The pilot workshop will take place in one of the four market towns, with the remaining market towns receiving a workshop in 2023-2024.	Communities & Place	Rebekah Sadovnikov Programme Support Officer Serena Brown Sustainability & Climate Change Officer	£5,000	Year 2: £15,000 Year 3: £15,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Sustainable ‘Green’ Business Grants</b>	Funds to deliver targeted energy audits for Small and Medium Enterprises (SMEs). The energy audits will provide specially advice on how to improve the energy efficiency of SME properties, and provide a guideline for future decarbonisation.	Supporting Local Businesses	Serena Brown Sustainability & Climate Change Officer	£10,000	Year 2: £30,000 Year 3: £60,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>DISCOVER SK - Website &amp; Digital marketing</b>	Refresh of the Discover SK website and online digital media and content. It will provide a coherent brand across many media platform and channels to promote the district and reinforce identity and pride of place.	Communities & Place	Jade Newby Tourism & Visitor Economy Officer	£10,000	N/A	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023
<b>Work Based Skills / Experience</b>	Manufacturing & vocational opportunities for students accessing work experience, to be delivered in conjunction with Grantham College and Greater Lincolnshire Engineering & Manufacturing (GLEAM) network.	People & Skills	Jon Hinde Head of Economic Development	£10,000	Year 2: £10,000 Year 3: £10,000	N/A	Year 1 – 26 <sup>th</sup> January 2023-31 <sup>st</sup> March 2023



Business Grants	Funding to support businesses in the district and offer an introductory free membership to third party organizations. Grants will be available to join the Lincolnshire Chamber of commerce, FSB and other supporting organisations to bolster the business community.	Supporting Local Business	Paul Green Business & Skills Officer	£10,000	Year 2: £25,000 Year 3: £50,000	N/A	Year 1 – 26 <sup>th</sup> January 2023- 31 <sup>st</sup> March 2023
Get SK Moving	Health events in all four market towns focused on educating the community on how to be active, whilst also improve their sense of belonging within their communities.	Community & Place	Karen Whittfield Assistant Director, Culture and Leisure	£10,000	Year 2: £10,000 Year 3: £10,000	N/A	Year 1 – 26 <sup>th</sup> January 2023- 31 <sup>st</sup> March 2023



Project Name (Not listed in any particular order or priority)	Local Challenges / Opportunities	Objectives	UKSPF Interventions	Outputs	Outcomes	UKSPF Mission
<b>Connected Towns</b> Cctv/ Wireless Hubs	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects. Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E5:</b> Design and management of the built and landscaped environment to ‘design out crime’. <b>E15:</b> Investment and support for digital infrastructure for local community facilities.	<ul style="list-style-type: none"> <li>▪ Number of neighbourhood improvements undertaken</li> <li>▪ Number of facilities supported/created</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased footfall (2-5%)</li> <li>▪ Improved perception of safety. ( &gt;5%)</li> <li>▪ Improved perception of facility/infrastructure project (TBC)</li> <li>▪ Number of premises with improved digital connectivity (Qty 40)</li> </ul>	<b>Mission 9:</b> By 2030, pride in place, such as people’s satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Mobile Food Hub (TBBT)</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects. Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E9:</b> Funding for impactful volunteering and/or social action projects to develop social and human capital in local places. <b>E13:</b> Community measures to reduce the cost of living, including through measures to improve energy efficiency, and combat fuel poverty and climate change.	<ul style="list-style-type: none"> <li>▪ Number of organisations receiving financial support other than grants (Qty 1)</li> <li>▪ Number of local events or activities supported (Qty 5)</li> <li>▪ Number of volunteering opportunities supported (15)</li> <li>▪ Number of projects (Qty 5)</li> <li>▪ Number of people reached (Qty 160)</li> <li>▪ Number of households receiving support (Qty 40)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved engagement numbers (&gt;2%)</li> <li>▪ Volunteering numbers as a result of support (2-5%)</li> <li>▪ Increased take up of energy efficiency measures (&gt;2%)</li> </ul>	<b>Mission 9:</b> By 2030, pride in place, such as people’s satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Lincolnshire Inspire +</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.	<b>E10:</b> Funding for local sports facilities, tournaments, teams and leagues; to bring people together <b>E11:</b> Investment in capacity building and infrastructure support for local civil society and community groups	<ul style="list-style-type: none"> <li>▪ Levels of participation in sports and recreational activities at facilities that have benefitted from funding (TBC)</li> <li>▪ Number of organisations receiving financial support other than grants (Qty 1)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved perception of events (2-5%)</li> <li>▪ Increased users of facilities/amenities (&gt;2%)</li> <li>▪ Improved engagement numbers (TBC)</li> </ul>	<p><b>Mission 9:</b> By 2030, pride in place, such as people’s satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing</p> <p><b>Mission 8:</b> By 2030, wellbeing will have improved in every area of the UK, with the gap between top performing and other areas closing.</p> <p><b>Mission 7.</b> By 2030, the gap in Healthy Life Expectancy (HLE) between local areas where it is highest and lowest will have narrowed, and by 2035 HLE will rise by five years</p>
<b>Town &amp; Parish Community Fund</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects. Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E1:</b> Funding for improvements to town centres and high streets, including better accessibility for disabled people, including capital spend and running costs. <b>E2:</b> Funding for new, or improvements to existing, community and neighbourhood infrastructure projects including those that increase communities’ resilience to natural hazards, such as flooding. <b>E3:</b> Creation of and improvements to local green spaces, community gardens, watercourses and embankments, along with	<ul style="list-style-type: none"> <li>▪ Number of organisations receiving grants (TBC)</li> <li>▪ Number of facilities supported/created (TBC)</li> <li>▪ Amount of low or zero carbon energy infrastructure installed (TBC)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased users of facilities/amenities (&gt;2%)</li> <li>▪ Improved perception of facility/infrastructure project (&gt;2%)</li> <li>▪ Improved perception of facilities/amenities (&gt;2%)</li> </ul>	<p><b>Mission 8:</b> By 2030, wellbeing will have improved in every area of the UK, with the gap between top performing and other areas closing.</p> <p><b>Mission 9:</b> By 2030, pride in place, such as people’s satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap</p>



			<p>incorporating natural features into wider public spaces.</p> <p><b>E7:</b> Support for active travel enhancements in the local area</p> <p><b>E9:</b> Funding for impactful volunteering and/or social action projects to develop social and human capital in local places.</p> <p><b>E11:</b> Investment in capacity building and infrastructure support for local civil society</p> <p><b>E14:</b> Funding to support relevant feasibility studies</p> <p><b>E15:</b> Investment and support for digital infrastructure for local community facilities.</p>			
<b>Culture, Arts &amp; Heritage Fund</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.	<p><b>E4:</b> Enhanced support for existing cultural, historic and heritage institutions that make up the local cultural heritage offer</p> <p><b>E6:</b> Support for local arts, cultural, heritage and creative activities</p>	<ul style="list-style-type: none"> <li>▪ Number of organisations receiving grants (Qty 0)</li> <li>▪ Number of facilities support/created (Qty 0)</li> <li>▪ Number of Tourism, Culture or heritage assets created or improved (Qty 0)</li> <li>▪ Number of events/ participatory programmes (Qty 4)</li> <li>▪ Number of local events or activities supported (Qty 4)</li> <li>▪ Number of volunteering opportunities supported (Qty 5-10)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved perceived/experienced accessibility (2%)</li> <li>▪ Improved engagement numbers (&gt;2%)</li> <li>▪ Number of community-led arts, cultural, heritage and creative programmes (Qty2)</li> </ul>	<p><b>Mission 8:</b> By 2030, wellbeing will have improved in every area of the UK, with the gap between top performing and other areas closing. Mission 9: By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap</p> <p><b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing</p>
<b>Local Economic Forum</b> (Local Engagement Partnership)	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.	<b>E12:</b> Investment in community engagement schemes to support community involvement in decision making in local regeneration.	<ul style="list-style-type: none"> <li>▪ Number of people reached (Qty 100)</li> <li>▪ Number of local events or activities supported (Qty 4)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved engagement numbers (&gt;10%)</li> </ul>	<p><b>Mission 8:</b> By 2030, wellbeing will have improved in every area of the UK, with the gap between top performing and other areas closing.</p> <p><b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap</p>
<b>Rural Growth Strategy – Baseline Metrics &amp; Analysis</b>	Refer to Project Template / UKSPF Investment Plan	Creating jobs and boosting community cohesion, through investments that build on existing industries and institutions, and range from support for starting businesses to visible improvements to local retail, hospitality and leisure sector facilities. Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and stimulate innovation and growth. Increasing private sector investment in growth enhancing activities, through targeted support for small and medium sized businesses to undertake new-to firm innovation, adopt productivity enhancing, energy efficient and low carbon technologies and techniques, and start or grow their exports.	<b>E31:</b> Funding to support relevant feasibility studies.	<ul style="list-style-type: none"> <li>▪ Number of feasibility studies supported (Qty 1)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased number of projects arising from funded feasibility studies (100%)</li> </ul>	<p><b>Mission 1:</b> By 2030, pay, employment and productivity will have risen in every area of the UK, with each containing a globally competitive city, with the gap between the top performing and other areas closing.</p> <p><b>Mission 2:</b> By 2030, domestic public investment in R&amp;D outside of the Greater South East will increase by at least 40%, and over the Spending Review period by at least one third. This additional government funding will seek to leverage at least twice as much private sector investment over the long term to stimulate innovation and productivity growth.</p>





<b>Accessibility &amp; Wayfinding Town's Audit</b>	Refer to Project Template / UKSPF Investment Plan	Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E14:</b> Funding to support relevant feasibility studies.	▪ Number of feasibility studies supported (Qty 1)	▪ Increased number of projects arising from funded feasibility studies (100%)	<b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Cost of Living Coordinator</b>	Refer to Project Template / UKSPF Investment Plan	Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E13:</b> Community measures to reduce the cost of living, including through measures to improve energy efficiency, and combat fuel poverty and climate change.	▪ Number of people reached (Qty 150) ▪ Number of organisations receiving grants (Qty 3)	▪ Increased take up of energy efficiency measures (100%)	<b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Climate Change Workshops</b>	Refer to Project Template / UKSPF Investment Plan	Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.	<b>E13:</b> Community measures to reduce the cost of living, including through measures to improve energy efficiency, and combat fuel poverty and climate change.	▪ Number of people reached (Qty 50) ▪ Number of organisations receiving non-financial support (Qty 5)	▪ Increased take up of energy efficiency measures (100%)	<b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Sustainable 'Green' Business Grants</b>	Refer to Project Template / UKSPF Investment Plan	Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and stimulate innovation and growth. Increasing private sector investment in growth enhancing activities, through targeted support for small and medium sized businesses to undertake new-to firm innovation, adopt productivity enhancing, energy efficient and low carbon technologies and techniques, and start or grow their exports.	<b>E29:</b> Supporting decarbonisation and improving the natural environment whilst growing the local economy. Taking a whole systems approach to invest in infrastructure to deliver effective decarbonisation across energy, buildings and transport and beyond, in line with our legally binding climate target. Maximising existing or emerging local strengths in low carbon technologies, goods and services to take advantage of the growing global opportunity.	▪ Number of businesses receiving grants (Qty 10) ▪ Number of businesses receiving non-financial support (Qty 10) ▪ Number of decarbonisation plans developed (Qty 10)	▪ Greenhouse gas reductions (TBC) ▪ Number of businesses adopting new to the firm technologies or processes (Qty 5)	<b>Mission 1:</b> By 2030, pay, employment and productivity will have risen in every area of the UK, with each containing a globally competitive city, with the gap between the top performing and other areas closing. <b>Mission 2:</b> By 2030, domestic public investment in R&D outside of the Greater South East will increase by at least 40%, and over the Spending Review period by at least one third. This additional government funding will seek to leverage at least twice as much private sector investment over the long term to stimulate innovation and productivity growth.
<b>DISCOVER SK - Website &amp; Digital marketing</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.	<b>E8:</b> Funding for the development and promotion of wider campaigns which encourage people to visit and explore the local area	▪ Number of people reached (Qty 2500)	▪ Increased number of web searches for a place (1-2%)	<b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing
<b>Work Based Skills / Experience</b>	Refer to Project Template / UKSPF Investment Plan	Creating jobs and boosting community cohesion, through investments that build on existing industries and institutions, and range from support for starting businesses to visible improvements to local retail, hospitality and leisure sector facilities. Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and stimulate innovation and growth.	<b>E38:</b> Support for local areas to fund local skills needs	▪ Number of people receiving support to gain a vocational licence (Qty 3)	▪ Number of people in education/training (Qty 3)	<b>Mission 1:</b> By 2030, pay, employment and productivity will have risen in every area of the UK, with each containing a globally competitive city, with the gap between the top performing and other areas closing. <b>Mission 2:</b> By 2030, domestic public investment in R&D outside of the Greater South East will increase by at least 40%, and over the Spending Review period by at least one third. This additional government funding will seek to leverage at least twice as much private sector investment over the long term to stimulate innovation and productivity growth.
<b>Business Grants</b>	Refer to Project Template / UKSPF Investment Plan	Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and stimulate innovation and growth.	<b>E23:</b> Strengthening local entrepreneurial ecosystems, and supporting businesses at all stages of their development to start,	▪ Number of businesses receiving grants (Qty 25) ▪ Number of businesses	▪ Number of businesses with improved productivity (Qty 5)	<b>Mission 1:</b> By 2030, pay, employment and productivity will have risen in every area of the UK, with each containing a globally competitive city, with the gap between the top



			sustain, grow and innovate, including through local networks	receiving non-financial support (Qty 25)		performing and other areas closing.
<b>Get SK Moving</b>	Refer to Project Template / UKSPF Investment Plan	Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.	<b>E9:</b> Funding for impactful volunteering and/or social action projects to develop social and human capital in local places <b>E10:</b> Funding for local sports facilities, tournaments, teams and leagues; to bring people together	<ul style="list-style-type: none"> <li>▪ Number of local events or activities supported (Qty 3)</li> <li>▪ Number of facilities supported/created. (Qty 3)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved perception of events. (&gt;5%)</li> <li>▪ Improved engagement numbers. (&gt;20%)</li> </ul>	<b>Mission 9:</b> By 2030, pride in place, such as people's satisfaction with their town centre and engagement in local culture and community, will have risen in every area of the UK, with the gap between top performing and other areas closing <b>Mission 8:</b> By 2030, wellbeing will have improved in every area of the UK, with the gap between top performing and other areas closing. <b>Mission 7.</b> By 2030, the gap in Healthy Life Expectancy (HLE) between local areas where it is highest and lowest will have narrowed, and by 2035 HLE will rise by five years

<b>UKSPF Year 1 Total Spend</b>	Y1 Project Expenditure	£448,000
	Admin/ Fees	£18,925
		<b>£466,925</b>



## **UK SHARED PROSPERITY FUND AND RURAL ENGLAND PROSPERITY FUND BOARD WORK PROGRAMME MEETING TWO**

NO	ITEM
1	Local Economic Forum (LEF) <ul style="list-style-type: none"><li>• Approve Terms of Reference for the LEF</li><li>• Approve recruitment strategy for the LEF</li></ul>

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